

NBAA SCHEDULERS & DISPATCHERS CONFERENCE – POCKET AGENDA

Below is the pocket agenda for the NBAA 21st Annual Schedulers & Dispatchers Conference, to be held January 27 to 29, 2010, in San Antonio, TX. Available only online, this pocket agenda should be downloaded and printed out in advance to help you plan your conference experience before you arrive. Review full event details at www.nbaa.org/sdc.

Wednesday, January 27

7:30 am – 5:30 pm Registration

7:30 am – 8:00 am Continental Breakfast

8:00 am – 10:00 am Opening General Session – Ballroom A

- Welcome by NBAA Schedulers & Dispatchers Committee Chairwoman Dorette Kerr, Deere & Company
- Guest Speaker James Coyne, President, National Air Transportation Association
- Keynote Speaker Dave Everitt, Deere & Company, “Demonstrating Value in the Changing World of Business Aviation”

10:00 am – 5:30 pm Exhibit Hall Open

10:00 am – 10:30 am Refreshment Break – Exhibit Hall

10:30 am – 11:45 am Breakout Sessions

- Part 91 Scheduling for Beginners – Room 101
- Part 135 Scheduling for Beginners – Room 102
- Scheduling & Crew Fatigue Management – Room 103A
- Developing a Scheduler Training Program – Room 103B

11:45 am – 1:15 pm Lunch – Ballroom A (Exhibit Hall Closed)

- Scholarship and SPDP Award Presentations

1:15 pm – 2:30 pm Breakout Sessions

- Basic Aircraft Performance & Limitations – Room 101
- Federal Excise Taxes: What Is Taxable? – Room 102
- Proactive Planning for Special Events – Room 103A
- Managing Stress – Room 103B

2:30 pm – 3:30 pm Ice Cream Networking Social – Exhibit Hall

3:30 pm – 5:30 pm Breakout Sessions

- Supplemental Lift: Method Selection & Vetting – Room 101
- Mini International Operator Conference (IOC), Part 1 – Room 102
- Body Language: What Are You Really Saying? – Room 103A
- Getting Results With No Authority – Room 103B

Thursday, January 28

8:00 am – 5:00 pm Registration

8:00 am – 8:30 am Continental Breakfast

8:30 am – 5:00 pm Exhibit Hall Open

8:30 am – 9:45 am Breakout Sessions

- Information Risk Management in Aviation – Room 101
- Understanding Non-Business Use Regulations (SIFL/Tax) & the Role of the Scheduler & Dispatcher – Room 102
- “Put Me in Coach, I’m Ready to Work” – Room 103A
- Family Assistance After an Incident/Accident – Room 103B

9:45 am – 10:15 am Break – Exhibit Hall

10:15 am – 11:30 am Breakout Sessions

- NBAA Hot Topics – Room 101
- Advanced Weather: Applications & Short-Term Forecasting – Room 102
- Emergency Response Plan (ERP) 2010: The Platinum Standard – Room 103A
- Best Practices for the Scheduler/Dispatcher – Room 103B

11:30 am – 1:00 pm Lunch – Ballroom A (Exhibit Hall Closed)

- Featuring Ed Bolen, NBAA President and CEO
- S&D Outstanding Achievement & Leadership Award Presentation to Fred Towers, Universal Weather & Aviation, Inc.

1:00 pm – 2:30 pm Breakout Sessions

- Quantifying Your Flight Department Value – Room 101
- Mini International Operators Conference (IOC), Part 2 – Room 102
- Advocating for Business Aviation – Room 103A
- Building an Aviation Career Plan – Room 103B

2:30 pm – 4:00 pm Break – Exhibit Hall

4:00 pm – 5:15 pm Breakout Sessions

- Moving From Part 91 to Part 135: Weighing the Options – Room 101
- Adapting a Safety Management System (SMS) for Dispatch – Room 102
- Cross Border Issues – Room 103A
- Understanding Social Media – Room 103B

6:30 pm – 10:00 pm Evening Networking Event
Marriott Rivercenter,
Grand Ballroom

Friday, January 29

8:30 am – 9:00 am Continental Breakfast

9:00 am – 10:15 am Breakout Sessions

- Dealing With Air Traffic & Airport Congestion: Strategies for On-time Performance – Room 101
- “Customer Service Is Sales” – Room 102
- Road-Ready Technology for Flight Departments – Room 103A

10:15 am – 10:30 am Break – Outside Meeting Rooms

10:30 am – 11:45 am Breakout Sessions

- Smooth Operator/FBO Communications – Room 101
- Enhanced Operational Support – Room 102
- Manage Your Fuel Purchases – Room 103A

12:00 noon – 2:00 pm Grand Prize Luncheon – Ballroom A